

**RECORD OF PROCEEDINGS**  
MINUTES OF THE GRANDVIEW HEIGHTS SCHOOLS BOARD OF EDUCATION  
Budget Hearing, Organizational Meeting, and Regular Meeting – January 12, 2016

**Budget Hearing**

The 2016-2017 budget hearing began at 6:45 p.m. at the Brotherhood of Rooks Media Center in the Grandview Heights High School. Treasurer Beth Collier presented to the Board of Education the 2016-2017 Alternative Tax Budget, as required by the Franklin County Budget Commission. The budget included a breakdown of taxes levied; statements of fund activity, which project revenues and expenditures of each levy fund; and a schedule of outstanding bonded debt.

**Organizational & Regular Meeting**

The Grandview Heights Schools Board of Education met in regular session at the Brotherhood of Rooks Media Center in the Grandview Heights High School. The audio recording of this meeting is on file at the office of the Board of Education.

Call to Order: President Pro-Tempore Debbie Brannan called the meeting to order at 7:00 p.m.

Roll Call: The following members were present:

Members Present:

Debbie Brannan  
Grant Douglass  
Stephanie Evans  
Melissa Palmisciano  
Jesse Truett

Members Absent:

Pledge of Allegiance was said and a moment of silent meditation was held.

**Oath of Office**

Treasurer Beth Collier administered the oath of office to newly-elected Board members Debbie Brannan and Melissa Palmisciano.

I, Debbie Brannan, solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Grandview Heights Schools, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

I, Melissa Palmisciano, solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Grandview Heights Schools, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

**Motion 16-061: (President)** Mr. Douglass moved to elect Debbie Brannan as President of the Grandview Heights Schools Board of Education.

Mr. Truett seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

**Oath of Office – President**

Treasurer Beth Collier administered the following oath of office to Board of Education President, Debbie Brannan:

I, Debbie Brannan, solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as President of the Board of Education of the Grandview Heights Schools, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

**Motion 16-062: (Vice-President)** Mrs. Evans moved to elect Jesse Truett as Vice-President of the Grandview Heights Schools Board of Education.

Mrs. Brannan seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

### **Oath of Office – Vice-President**

Treasurer Beth Collier administered the following oath of office to Board of Education Vice-President, Jesse Truett:

I, Jesse Truett, solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as Vice-President of the Board of Education of the Grandview Heights Schools, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

**Motion 16-063: (Standing Resolutions)** Mr. Douglass moved to approve the following standing resolutions:

#### **Resolution to Establish Time, Place and Date of Regular Meetings**

Whereas, Ohio Revised Code, Section 3313.15 requires that at the time of the organizational meeting each Board of Education shall fix the time for holding its regular meeting, such meetings to be held a minimum of once every two months;

Now, therefore, be it resolved that the Board of Education of the Grandview Heights Schools shall meet on the following dates during 2016 at 7:00 p.m. in the Brotherhood of Rooks Media Center located in the Grandview Heights High School at 1587 West Third Avenue, Columbus, Ohio:

Regular meetings: February 16; March 15; April 19; May 17; June 28; July 7; August 16; September 20; October 18; November 15; and December 20.

Special meeting/work session: January 30, 2016 (time and place to be determined)

Now, therefore, be it further resolved, that special meetings may be called at the discretion of the Board of Education.

#### **Resolution to Validate Treasurer's Bond**

Whereas, Ohio Revised Code 3313.25 requires a faithful performance bond for the Treasurer; and

Whereas, the bond must be furnished for each term of office of the Treasurer;

Now, therefore, be it resolved that this resolution shall serve notice that the Treasurer is bonded in the amount of \$20,000.

#### **Resolution to Establish Service Fund**

Whereas, Ohio Revised Code, Section 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars for each child enrolled in the District, or twenty thousand dollars, (\$20,000.00), whichever is greater, as the "service fund"; and

Whereas, this money is to be used for the payment of expenses of the members of the Board of Education or of their official representatives actually incurred in the performance of their duties and in attendance at meetings and conferences as delegates of the Board of Education;

Now, therefore, be it resolved that the Board of Education of the Grandview Heights City School District acknowledges account number 001-2310-439-0000-000000-055-00-000, "Service Fund", within the 2015-2016 appropriations in the amount of \$3,000, subject to modification by the Board of Education.

#### **Resolution to Authorize Payment of Bills**

Be it resolved by the Board of Education of the Grandview Heights Schools that the Treasurer is hereby authorized to pay all bills, as they are duly presented, provided funds are available, and to report monthly those bills which have been paid.

**Resolution to Authorize Tax Advances from Country Auditor**

Whereas, Ohio Revised Code, Section 321.34 provides for the release of tax advances to a city board of education; and  
Whereas, the County Auditor requires receipt of an authorizing resolution passed by a majority vote of the members of the board of education requesting the tax advances; and

Whereas, it is deemed to be financially advantageous for the Grandview Heights City School District to promptly receive the 2016 tax monies;

Now, therefore, be it resolved by the Board of Education of the Grandview Heights City School District that the Superintendent and the Treasurer be authorized to request the tax advances for the year 2016.

**Resolution to Authorize Investments of Interim Funds**

Whereas, Ohio Revised Code, Section 135.14 permits Boards of Education to make investments in certificates of deposit of banks, bonds, notes or other obligations to the United States; and

Whereas, it is the intent of the Board of Education of the Grandview Heights Schools to invest funds not currently needed to meet operating costs in order to earn interest on these funds;

Now, therefore, be it resolved by the Board of Education of the Grandview Heights Schools that the policy for investment of cash not currently needed to meet obligations for short periods of time (less than two years) shall be one in which the cash balance remaining on active deposit be as low as is consistent with good business practice and the investment of cash be made according to the following principles: 1) Safety of principal; 2) Liquidity; and 3) Interest earnings.

Now, therefore, be it further resolved that the Treasurer is hereby authorized to determine the amounts of cash not needed to meet current obligations and to invest in certificates of deposit with interest rates most advantageous to the Board of Education and other such investments as authorized under section 135.14 and 135.142 of the Ohio Revised Code.

**Resolution Authorizing Application for Local, State and Federal Funds**

Whereas, Local, State and Federal Funds are made available to Grandview Heights Schools through the Comprehensive Continuous Improvement Plan (CCIP), etc.;

Now, therefore, be it resolved that the Superintendent is authorized and duly directed to make application for Local, State and Federal Grants and create funds as necessary.

**Resolution to Appoint Superintendent of Schools as Purchasing Agent**

Be it resolved that the Superintendent of Schools or the Superintendent's designee be appointed to serve as purchasing agent for the Board of Education on behalf of the school district.

**Resolution Listing Legal Counsel**

Whereas, Ohio Revised Code, Section 3313.35 outlines authority for boards of education to hire legal counsel; and

Whereas, from time to time it is necessary for boards of education to engage legal counsel to represent the school system;

Now, therefore, be it resolved that the firms of Bricker and Eckler; Benesch, Friedlander, Coplan and Aronoff LLP; and Scott Scriven LLP be named as legal counsel;

Now, therefore, be it further resolved that the Superintendent, Treasurer and School Board President are authorized to obtain legal counsel.

**Resolution Authorizing Superintendent to Make Offers of Employment Pending Board Ratification**

Whereas, on occasion it becomes necessary for the Superintendent to make employment decisions during periods when this Board is not in session;

Now, therefore, be it resolved that the board authorizes the Superintendent to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to successful background checks and receipt of necessary documentation, and a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

Now, therefore, be it resolved that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

**Resolution Authorizing Superintendent to Accept Resignations**

Whereas, on occasion it becomes necessary for the Superintendent, on behalf of the Board, to accept resignations that have been submitted by employees during times when the Board is not in session;

Now, therefore, be it resolved that the board authorizes the Superintendent to accept resignations that have been submitted subject to ratification by the Board. Upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Now, therefore, be it further resolved that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

**Bobcat Booster Athletic Passes**

Whereas, the Board of Education recognizes the support of the Bobcat Boosters to students in the Grandview Heights Schools;

Whereas, the Board of Education acknowledges the generous financial contributions made by the Bobcat Boosters to the School District's student activity funds;

Now, therefore, be it resolved that the Board of Education continues to authorize the issuance of annual athletic event passes to qualifying Bobcat Club members by the Bobcat Boosters.

Mr. Truett seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 16-064: (Standing Resolutions)** Mrs. Palmisciano moved to approve the following standing resolutions:

**Resolution to Appoint Legislative Liaison to O.S.B.A.**

Be it resolved that Melissa Palmisciano, Member of the Grandview Heights Board of Education, be appointed Legislative Liaison to the Ohio School Boards Association for the 2016 year.

**Resolution to Appoint Liaison to GH/MC Education Foundation**

Be it resolved that Stephanie Evans, Member of the Grandview Heights Board of Education, be appointed Liaison to the GH/MC Education Foundation for the 2016 year.

**Resolution to Continue Audit Committee**

Be it resolved that all duly elected members of the Board of Education shall continue to serve as the School District's Audit Committee.

**Resolution to Appoint the Board Designee as Public Records Official**

Be it resolved that, Hayley Head, Executive Assistant to the Superintendent, be appointed the Board of Education designee as the public records official for the 2016 year.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

### **Presentation – School Board Recognition Month, January, 2016**

In honor of School Board Recognition Month, Superintendent Andy Culp read and presented to each board member a copy of the following proclamation:

*WHEREAS*, it shall be the mission of the Grandview Heights Schools to provide all students with the best possible education; and

*WHEREAS*, the school board sets the direction for our community's public schools by envisioning the community's education future; and

*WHEREAS*, the school board sets policies and procedures to govern all aspects of school district operation; and

*WHEREAS*, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

*WHEREAS*, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

*WHEREAS*, the school board must respond on behalf of the community to the educational needs of students; and

*WHEREAS*, the school board voluntarily accepts the above-mentioned responsibilities;

*NOW, THEREFORE, BE IT RESOLVED* that I, Andy Culp, Superintendent of Schools, do hereby proclaim January 2016 as School Board Recognition Month in the Grandview Heights Schools. I encourage all citizens to publicly and privately thank the school board members for their dedicated service to our children.

Superintendent Culp also thanked each Board member for his/her service to the District as follows:

#### Debbie Brannan

More so than any other person I have ever met, Debbie has a strong moral compass; a deep, genuine, and earnest care for others; and an above self approach. Her service and experience on the Teaching & Learning committee enhances and enriches the overall outcomes achieved. She is a board member who is always willing to do whatever it takes to make our district better. Her selfless volunteerism and insights are always valued. I always appreciate her patience and humility. I also appreciate the courage she shows in taking on serving as our Board President. Thank you for your service!

#### Jesse Truett

Jesse is exceedingly intelligent and asks great questions. If there is something that he does not initially understand it does not take him long to figure it out and as well as the corresponding implications or nuances associated with the issue or topic of discussion. Like me - many times he has an idea and wants to get there yesterday as opposed to tomorrow or the next day. Because of his great knowledge of teaching and learning it is nice to have a board member who also understands the practical application of the day-to-day work. One of Jesse's many passions is seeing the need to engage in a process collaboratively with the community and staff regarding our aging facilities. I thank you for your service as vice president on this Board of Education.

#### Grant Douglass

Grant has great insights and experience as a board member. In addition to his service on the Grandview Heights Board of Education, he also has sat on and contributed to several and varying boards. He is always thinking five steps ahead and provides us all with perspective and valued insight. His experience and knowledge with respect to operations and facilities has had and will continue to prove critically important while on our facility planning journey. He also volunteers hours and hours with and for the students of this district. I want to specifically thank him for his efforts and enthusiasm towards the Health and Wellness Center project and for his work with FIRST Robotics. Thank you for your service.

### Stephanie Evans

Stephanie is an exceptional person whose work ethic, patience, and community insights serves her well as a board member. She is very analytical and thorough in her analysis of situations and challenges facing the district. She cares very much for people and often is observed putting others first. She cares deeply about the people of this community, the arts, and our overall success as a district. She always offers valued perspective as a community and board member. Most recently I want to thank her for her diligence in serving as the board liaison for the Brand Identity Standards and district profile. I thank you for your service.

### Melissa Palmisciano

Congratulations to Melissa on your first Board of Education meeting with Grandview Heights Schools. I have already been impressed by Melissa's intellect, confidence, disposition and ability to quickly analyze situations. As an attorney by trade, her insights, experience, and knowledge will be invaluable in the coming years. It is also clear to me, although we have not known each other long, that she has a great passion for each and every student who we serve and the critical role that this district plays in the overall success of the community. I thank you in advance for your service and look forward to working collaboratively with you.

**Motion 16-065: (Minutes)** Mr. Douglass moved to approve the minutes of the following meeting: Regular Meeting, December 15, 2015.

Mr. Truett seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, abstain; Mr. Truett, aye.

Motion carried 4-0-1.

**Motion 16-066 (Treasurer's Reports)** Mrs. Evans moved to approve the December, 2015 Treasurer's reports and accept payment of the December bills totaling \$1,527,112.99 for all funds.

Mrs. Palmisciano seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

### **Superintendent's Report**

Superintendent Andy Culp reported to the Board of Education on the following items:

#### Teaching and Learning

- By late January, all 7th graders will have participated in the Signs of Suicide (SOS) program.
- Stevenson Elementary and Edison Intermediate/Larson Middle School began small groups that focus on building executive functioning, social skills, and a girls' circle.
- Lexia reading intervention has started for targeted students.
- Second semester Career Speaker Series begins at Grandview Heights High School on January 13<sup>th</sup>.
- Stevenson Elementary is administering MAP tests to all kindergarten and new students.
- Small groups across K - 3 consisting of executive functioning, social skills, changing families, and Cope groups.
- We are sending a team of teachers and administrators to the "Cultivating Critical Thinking/ 4C's Institute" hosted at the Educational Services Center.
- Collaboration among building principals continues to ensure effective utilization of shared staff resources.

#### District Wide

- We continue to work on a three-year district calendar. The board is in the approval process for the proposed 2016-2017. I have asked our district calendar committee to please try and make a recommendation for the next two school years to the board by March 2016.
- We continue to work on developing a 4-12 master schedule with a focus on increased intervention and enrichment time for students.
- The Leadership Team, under the leadership of our high school principal, Ken Chaffin, continues to work on and update our Student Code of Conduct K-12. They have made strong progress. It is my hope to have a draft to BOE members within the coming months for their review prior to approval.
- We made application for a Straight A Grant around 21<sup>st</sup> Century learning spaces as a research pilot program with corresponding professional development around Project Based Learning and Design Thinking. We were successful in the first "hurdle" that focused on fiscal sustainability. The focus for the grant will be Stevenson Elementary School.
- Harrison Planning Group, LLC (HPG) is on tonight's board agenda. This is a major step in our process to engage our district and community in a K-12 facilities planning process.

### Community Engagement

- Next Superintendent's Coffee will be on Friday, January 15, at 8:00 AM at Marshalls in Grandview.
- Edison Intermediate School piloted a mentoring group between fifth graders and high school students.
- There will be an upcoming "Tyler's Light" presentation on drug awareness for high school students.
- Principal's Advisory Council meetings resume the week of January 18th to engage students in leadership through input on topics such as dress code and other key handbook items.
- The next meeting of a high school parent book study will be Thursday, January 14, at 7:30 AM at Marshalls in Grandview with Ken Chaffin. The book is College of the Overwhelmed.

### **Recommendations from Superintendent to the Board of Education:**

**Motion 16-067 (Curriculum and Instruction)** Mrs. Evans moved to approve the following:

1. 2016-2017 School Calendar  
Recommend the board approve the 2016-2017 school calendar.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 16-068 (Business and Finance)** Mr. Douglass moved to approve the following:

1. Treasurer Evaluation System Consultation Contract  
Recommend the board approve a contract with the Educational Services Center of Central Ohio for Treasurer Evaluation System Consultation services for the 2015-2016 school year.
2. EnvisionEdPlus Revised Scope of Services  
Recommend the board approve a revised scope of services contract for development and grant writing services for the Straight A Grant Round 3.
3. Central Ohio Assistive Technology, L.L.C. Service Agreement  
Recommend the board approve a service agreement with Central Ohio Assistive Technology, L.L.C.
4. Resolution to Approve Tax Budget  
Whereas, Section 5705.28e of the Ohio Revised Code provides for the adoption of the tax budget on or before January 15th; and

Whereas, the Treasurer has prepared the tax budget according to guidelines from the State and County Auditors and the Ohio Department of Education; and

Whereas, the Board of Education has conducted a public hearing on the proposed budget in accordance with Ohio Revised Code, Sections 5705.28, 5705.29 and 5705.30;

Now, therefore, be it resolved that the Board of Education of the Grandview Heights City School District adopt the 2016-2017 tax budget and direct the Treasurer to submit the tax budget document to the County Auditor by January 20, 2016.

5. Harrison Planning Group Contract  
Recommend the board approve a contract with Harrison Planning Group for facility planning services.
6. Contract Expiration Notices  
Recommend the board authorize and direct the Treasurer to notify the following administrators in writing that his/her contract expires on the date indicated, and that he/she may request a meeting with the Board of Education to discuss the Board's reasons for renewal or non-renewal of his/her contract in accordance with State law.

Joe Bline                                7/31/2016  
Brett Bradley                            7/31/2016

7. Kids' Club Summer 2016 Program – Revised Dates  
Recommend the board approve the revised Kids' Club Summer 2016 program dates.

8. Disposal of Equipment

Recommend the board approve the disposal of the items listed below:

5184	Eiki Tape Recorder	Broken/Obsolete
5914	Magnovox TV	Broken/Obsolete
6392	Cisco Network Router	Broken/Obsolete
6402	Optoma Projector	Broken/Obsolete
6507	Canon Camera	Broken/Obsolete
6512	Epson Projector	Broken/Obsolete
6519	Smart Floppy Drive	Broken/Obsolete
6664	Eide Video Controller	Broken/Obsolete
6848	Sony Video Camera	Broken/Obsolete
6869	Epson Projector	Broken/Obsolete
6944	Canon Video Camera	Broken/Obsolete
6955	Epson Projector	Broken/Obsolete
7069	Cisco Switch	Broken/Obsolete
6486	iBook Laptop	Broken/Obsolete
6853	iBook Laptop	Broken/Obsolete
6729	iBook Laptop	Broken/Obsolete
6852	iBook Laptop	Broken/Obsolete
6690	iBook Laptop	Broken/Obsolete
6824	iBook Laptop	Broken/Obsolete
6795	iBook Laptop	Broken/Obsolete
6483	HP Printer	Broken/Obsolete
6484	HP Printer	Broken/Obsolete
006718	Gestetner F102 Fax Machine	Broken/Obsolete

9. Donations

Recommend the board accept the following donations to the Grandview Heights High School Choral Department for holiday performances:

- a. \$75.00 from the Grandview Heights Public Library
- b. \$75.00 from Woman Today
- c. \$100.00 from Auxiliary FCCOSPE
- d. \$400.00 from Probus
- e. \$75.00 from Seton Square

Mr. Truett seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 16-069 (Personnel)** Mr. Truett moved to approve the following:

1. Summer Geometry Planning/Options Stipends

Recommend the board approve the following stipends for Summer Geometry Planning/Options for the 2015-2016 school year:

a.	Allyson Sanders	\$3,500.00
b.	Sarah Banks	\$3,500.00
c.	Kevin Richards	\$1,500.00

2. Supplemental Contract

Recommend the board approve the following supplemental contract for the 2015-2016 school year:

- a. Chris Herrmann, Pep Band Advisor, Class VII-3-M, \$1,993.85
- b. Jo Lee, Costume Design Advisor, Musical, Class VII-1-1, \$1,196.31



3. Kids' Club Personnel – Change in Positions

Recommend the board approve the following changes in positions for the 2015-2016 school year:

- a. Avery Borchers, from Recreation Leader to Team Leader, and from \$12.15/hour to \$13.62/hour, 4 hours/day; effective January 11, 2016
- b. Mallory Neidenthal, from Team Leader to Substitute Teacher, \$11.94/hour, effective December 19, 2015
- c. Wanikee Swanson, from Team Leader to Substitute Teacher, \$11.94/hour, effective December 4, 2015

4. Kids' Club Personnel – Change in Hours

Recommend the board approve the following changes in hours for the following employees for the 2015-2016 school year:

- a. Anna Moauro, from 6 hours/day to 4 hours/day, effective January 11, 2016
- b. Aja Price, from 4 hours/day to 6 hours/day, effective January 11, 2016

Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 16-070 (Co-Curricular Activities and Extra-Curricular Activities)** Mr. Truett moved to approve the following:

1. Co-Curricular and Extra-Curricular Volunteers

Recommend the board approve the following volunteers for the 2015-2016 school year:

- a. Barrett Richter
- b. Booth Muller
- c. Justin LaBelle

Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

**Facility Committee:** Mr. Truett gave a brief update on the Facilities Task Force and introduced Mr. Kevin Harrison.

**Motion 16-071: (Adjourn)** Mr. Douglass moved to adjourn the meeting. Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

President Brannan declared the meeting adjourned.

ATTEST:

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President

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Treasurer